

## **Fleckney Baptist Pre-school – Admissions Policy**

It is our intention to make our pre-school genuinely accessible to children and families from all sections of the local community. In order to do this we will –

Ensure that the existence of the pre-school is widely known in the local community.

Arrange our waiting list in order of date of birth.

Where possible accommodate emergency admissions.

Be flexible about attendance patterns so as to accommodate the needs of individual children and families.

Where there are cases of financial hardship endeavor to be flexible about payment of fees as discreetly as possible.

Any child who is two years old may start coming to the pre-school, however this will be at the Manager's discretion when taking into account the child's emotional development and readiness for attendance.

It is recommended that very young children begin by coming to our starter sessions in the afternoon unless they have already had experience of preschool or nursery care. Children are required to attend the pre-school for 2 sessions a week on different days however, children who have had their third birthday and will be moving on to school at the end of the academic year are required to attend preschool for a minimum of 9 hours per week unless there are special circumstances which can be discussed with the manager. This is so the children become used to the staff and the setting.

Morning sessions and full days are available to all children, however priority is given to those children who are in receipt of nursery education funding and particularly those who are aged three and four years old and who will be starting school at the end of the current academic year.

This policy was adopted at a meeting of the pre-school held on: 23<sup>rd</sup> August 2024

Signed on behalf of the pre-school: Rebecca Horseman (Manager)

Date to be reviewed: 23rd August 2025